



18th Annual General Meeting
People's Action for Development (PAD)
2018-19



Venue: New Model English School (Doolahat Bazar)
North Lakhimpur, Assam

Report prepared by:
Philipson Sona (Advocacy Liasoning Officer)

Date: 21/12/2019

AGENDA FOR THE ANNUAL GENERAL MEETING

Sl. No	CONTENT
1	Chairing of the president
2	Lighting of the Lamp- inaugurated by AASAA central committee GS. Advocate Joseph Minz
3	Welcome address by Manoj Tanti
4	Felicitation by Arundhati Borah and John Tirkey
5	Welcome song by-
6	Objectives of the program by president ó Nathaniel Kachyap
7	Short speech by the Secretaryó Wilfred Topno
8	Special dance by Evangeline Sona
9	Presentation on project activity from each project óby project coordinators
10	Finance Report by óAccountant
11	Special Bihu Dance
12	Speech by GB members * Regarding policies and Organizations- Secretary
13	Speech by the invited guest
14	Vote of Thanks

PAD has organized 18th Annual General Meeting at New Model English School (Doolahat Bazar) North Lakhimpur, Assam on 21st of December 2019. In this meeting from the governing body, General body, all the staff and community from every project area were attended.

At the outset of the programme welcome address was given by Director of Peoples Action for Development (PAD)Mr. Wilfred Topno. He convey hearty welcomes first to Governing Member of PAD, community, staff and all participant to this meeting.

2. Lightening of the lamp was done byby President, governing member, project coordinator of each project and guests Mr. Joseph Minj, DoyasilKorkoria and one of the participant from project village. In order to do this President and all the guest came forward and did the lightening of the lamp.

3. Felicitation by John Tirkey and Arundati Borah. All the guest and G.B member were welcomed by a "Assamese Fulam Gamusha" which was done by Asranti Bhengra, Libion Topno and Arundati Borah.

4. The welcome speech was done by Mr. Manoj Tanti and he mentioned about the history of PAD, and how PAD is trying to bring change in the society. He also welcomed all the participants in this meeting. And told the participants that we also need expertise and your valuable ideas, knowledge so that PAD can transform our society into an advanced society and at the same time we want suggestions and advice from you.

5. Objective of the programme: In an objective statement, President Mr. Nathaniel Kashyap and Director stated that an Annual Mr Nathaniel Kashyap and Director said that an annual general meeting (AGM) is a mandatory annual gathering of stakeholders of an organization. At an AGM, the organization's director/staffs present an annual report that contains information for shareholders about the organization's performance, activities and strategy.

6. After that director of PAD gave a few speeches about the PAD and how PAD is bringing changes in our society. He said that we take pride in saying that through our organization many people stand as a leader on behalf of many communities for social development and we build their capacity because they are a social engineer.

Development stops due to lack of education, and many social issues but due to the intervention of the PAD, that place is becoming obliged today.

And that's why PAD became a nodal organization in Lakhimpur district and also it could be seen that in the tea garden and the Adivasi community Haria, Mod (Lacquer) is decreasing.

7. The small cultural event held

- A song presented by Kamal Das
- Hindi dance performed by Evangelina Sona
- Bihu dance performed by Local dance group

President thanks them for making the event warm and special.

8. Finance report was given by Mr. Jaynush Orang

9. Presentation on project activities

Save the Children

Project: Protecting & enabling Rights of Children of Tea Garden workers in Assam

The presentation was done by project supervisor Mr. Robert Tigga. In his presentation, he gave a brief on the project

Project Activities implemented in the month March 2018 to April 2019

Key Activities	Major Outcomes
<ul style="list-style-type: none"> • Formation & Training of children groups on child rights and protection issues • Meeting with village level CPCs • Meeting with Block level CPCs • Formation of adolescent groups and life skills training • Orientation of child champions • Sensitization programme for community members • Campaign activities • District level convergence meeting • Interface with DCPU, CWC, JJB, AHTU, SJPU and Child line • Counselling guidance and legal assistance services 	<ul style="list-style-type: none"> • Able to interval all 5 new gardens with the project activities • Activities on Alcoholism at Gohpur TE <p>Child Marriage case of:</p> <ul style="list-style-type: none"> * AsilinaInduwar 15yrs & RohitPorja 20yrs (Kettela TE) 10thFebruary 2019 * AstomiBoraik 16yrs (Kettela TE 5no) 1st May 2018 <p>Trafficking case of:</p> <ul style="list-style-type: none"> * BrahmajanTrafficking case one trafficker caught 24th June 2018 * Samir Tanti 9 yrs. (Brahmajan TE), two Trafficker caught 3rd April 2018 <p>Brought back to home:</p> <ul style="list-style-type: none"> * Kettela 11no Daughter of AunilNayak, PurnimaNayak, Tezpur 16th August 2018 * Kettela 4 no, DiwanaliTant, Naharlagan child line 14th March 2019 <ul style="list-style-type: none"> • A good relation being built up with the Government Department like DCPU, CWC, Panchayat, ICDS, BEEO etc.

During the presentation, many people asked many questions about the project and activities. They asked whether this project was going on only in the tea garden areas and within the tribal community? But the project supervisor explains to them that originally the project is going on in the tea garden areas, but the beneficiaries are not an only Adivasi community but the people of various tribal communities also included and by saying that he ends his presentation with thanks

Aide etAction International South-Asia

Project entitled: Access and Quality education for Adivasi children in Assam

The presentation was presented by Miss AsrantiBhengra. In her presentation she gave some information on the project. Under this project, PAD is working for the marginalized community with the help of Aid at Action as well as the people of the community. The project focuses on the quality education in rural tea gardens as well as some the outside in government schools. Some brief details of the project and activities are as follows:

Stakeholders:

Primary Stakeholder

- Children

- Teachers
- Parents
- School management committee

Secondary Stakeholder

- Block and District Elementary Education Officer
- Mother group
- Youth group

Objectives:

- Improve children's Education in Primary school by helping them achieve acceptable classroom level competencies.
- To improve education governance in schools by building capacity of the community stakeholders.
- To bridge the gaps that currently exists in the delivery of Primary education services by working closely with the school management.
- Empower the local Groups and Community stakeholders in enrolment of dropout children and importance of Girl Child education.

Key Activities	Achievements
<ul style="list-style-type: none"> • CCA (Child competency assessment Test) • Capacity Building of staff • Life skill training for Youth • Sponsorship activities (Case history, Term letter and NYG) • Formation /Strengthening/regular meetings of Youth, Mother and SMC committee. • Awareness/Campaign/Rally on education and girl child. • Interaction meeting with Teachers and Parents • Strengthening of Child Club • Wall magazine • Teachers Training • Teacher Recourse Group (TRG)-1 • Remedial Class-9 • School kit Distribution -11 schools (1500) • School re-enrollment-102 • Wall Magazine -8 	<ul style="list-style-type: none"> • 20 youth groups formed to support & monitor the dropout and remedial classes • 20 mothers groups are formed (Dropout, mead day meal) • SMC are made activated (School infrastructure) • 9 remedial classes are running ó Karibil, Halem,Boroi, Bhelowadanga, Anandpur, Borgang,Suderlne, Nirmala, Dufflaghar • 124 children have been linked with sponsorship • School Re-enrollment • Teacher Resource group (TRG) • Child profile collected -600 • 40 % Parents are aware about quality education • School Infrastructure (Karibil LPs)

Trans Boundary Rivers of South Asia (TROSA)

The presentation was made by Mr. Manoj Tanti, Project Coordinator of TROSA Project. The presentation made by him is summarized below:

The TROSA Project aims to poverty reduction of marginalized and vulnerable river basin communities through increased access to and control over river basin water resources on which their livelihoods depend. Y2 Q3 Activities have dipping the work of providing more access and control over water resources to the community.

(Last year there were several workshops and consultation carried out where scientist, Academician, Activist took part to discussed about the issue of water governance. Several institutions like Indian Institution of Technology (IIT), Guwahati, Brahmaputra Board, State Institute of Rural Development (SIRD), NERIWALM took part in the workshops arranged by TROSA- PAD Officials. Person like Prof. ChandanMahanta, Environmentalist Dr. P.J. Das. Mrs. NanditaHazarica (Director. State Rural Livelihood Mission. SRLM) had attended the Consultation on the issue of water governance and water management. The experts from China, Bangladesh, Nepal, Myanmar, Bhutan, and India came together to discuss the Trans-boundary river basin issues.)

Project Villages:

1	PHULBARI	6	GOSANIBARI
2	BHOROLUWA	7	JOINPUR
3	GORSIGA	8	PUB PUTABIL
4	DEJOO	9	DAMBUKIAL
5	GRANT 110/107	10	GELAHATI

Key Achievements:

- More inclusive policy and practise of The Government
- Respectful Policy and practises of the Private Sector
- Enhanced capacity of CSOs
- Reduce Vulnerability of community
- Improve asses and control over riverine resource
- Amplified Voice of Women in water Governance.

Key project activities and progress against outcomes:

- Government policies and practices
- Policies and practices of private sector

- CSOs and local communities CSOs increasingly participate in or influence trans-boundary water governance, women's inclusion and resolution of water conflicts
- Local communities are better able to reduce their vulnerability to water resource related shock including from conflict& disasters
- Local communities have more secure access and control over their water resources
- Increased participation and influence of women
- Formation of VDMCs (Village Development Management Committees). It was basically formed to discuss about water governance and identify the problems related to water resources.
- Formation of Water Users Group (WUG). The community leaders, including women, especially those belonging to the VDMCs and WUGs contested as candidates during the recent Panchayat election held in Assam.
- The VDMCs and WUGs promoted under TROSA project have now started getting recognition from the line departments as they are now being called to participate in different programs and activities.
- Many women members of the VDMCs and WUGs received training on how to cope with different risks and challenges, especially during any water induced hazard or disaster.
- Formation of new district level federation which is named as 'Mahabahu Brahmaputra Federation' has strengthened and capacitated as they are able to network and engage with larger networks so as to participate and influence trans-boundary water resource management.

10. After that Director of organisation Mr. Wilfred Topno gave his presentation and show the PAD policy and new appointment for Administration as follows below.

PAD Policies:

1. Memorandum of Association.
2. Rules And Regulations
3. Human Resource Policy
4. Finance Policy
5. Child Safeguard Policy
6. Anti-Sexual harassment Policy
7. Zero Tolerances policy
8. Values of Organization
9. Principals of Organization
10. VMG: Vision Mission Goals of Organisation,

Required Amendments

11. Memorandum of Association Article 5. C. Bank account in National Bank in Place will be National or Scheduled Bank.
12. Grievances Redressal Committee:-
 - i. Mrs.PromilaKachua,

- ii. Binandi Bag,
 - iii. Mr. John Tirkey
13. Anti- Sexual Harassment committee:-
- i. Promila Kachua,
 - ii. Asranti Bhengra,
 - iii. Binandi Bag
 - iv. Robert Tigga
14. The President will be chairperson of all these committees otherwise Director in case of president is accused for defaulter.

New Appointments for Administration:

Sl.No	Designation	Names
1	Director	Mr. Wilfred Topno
2	Deputy Director	Miss. Asranti Bhengra
3	Administrator	Mr. Philipson Sona
4	Programme Manager	Mr. Manoj Tanti
5	Account Manager	Mr. Jaynosh Orang
6	Coordinator	Mr. John Tirkey

PAD Governing Board members, employees and other participants accepted the memorandum of PAD policies and required amendments and gave employees the responsibility to work more enthusiastically for the development of the society. And introducing the new staff, he talked about their responsibilities and finished his presentation.

11. Few speech was given by one of the governing board member Mrs. Binandi Bagh Bhagat gave few speech, and in her speech she mentioned about her life story how she struggled in her life where she born and brought up in the tea garden areas. How she handled challenges in her life and how PAD help her to overcome from all that situation. And gradually how she became as a governing board member of PAD for social change and development. And also thanks to all the participants, guests and PAD staffs for giving their precious time in this meeting.

12. Speech by the invited guest

12.1) President of Doolahat Sonapur Gaon Panchyat Miss. Prabhati Dhodrai gave small message and she thanks to PAD for working in different social issues and trying to eradicate every kind of evilness from the society. In her message, she also mentioned that we should also focus on health because these days many types of diseases can be seen in tea garden areas as well as in our society so we also should pay attention on this issues.

12.2)Manuel Chatti then stated in his speech that the PAD is working really hard and where other people or departments would not be able to see and reach to intervene. But PAD is an organization working to develop and intervene to eradicate social issues from those kinds of places and various marginalized communities. After his speech Mr.SulemanBarala shared his opinion and gave some valuable points which are very important for social development.

12.3)DoyasilKorkoria one of guest and local local social worker who said that we as a people should bless them so that they work for the development and betterment of the community. We must work hard to get the best results. And after a few words he thanked everyone and concluded his speech.

12.4)Mr. Joseph Minz District President of AASAA mentioned in his speech that PAD is a reputed organization and authorized by the government department which is actually working for social development. We wish for the PAD so that this development movement will continue. After his speech, Mr.KhirodMudoj (Counselor) also wishes and blesses for this movement.

13. Vote of thanks was given byMiss AsrantiBhengra to all the governing body, staffs and participants and few words by president of the organisation Meeting ended successfully.

Finance report:

PEOPLES ACTION FOR DEVELOPMENT
BALIGAON, GOGAMUKH
DHEMAIL, ASSAM

FOREIGN CONTRIBUTION RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.03.2019

RECEIPTS	AMOUNT(RS)	PAYMENTS	SCH	AMOUNT(RS)
To Opening Balance at		By		
Cash at Bank	6,40,058.86	Bramhaputra River Basin Resilience Building Programme (OXFAM)	B	4,01,548.00
Cash In Hand	15,315.94	" LRP- Action-Aid Association	C	13,37,726.50
Liabilities	(3,19,528.00)	" Protecting Children of Tea Tribes from Multiple Violence of their Rights in Assam	D	17,67,158.50
Advances	9,72,697.00	" Children Sponsorship	E	1,58,500.00
" Foreign Contribution Received	62,03,526.00	" Access & Quality Education for Adivasi	F	8,73,301.00
" Bank Interest & Other Income	1,47,430.99	" Trans-Boundary Rivers of South Asia Program (TROSA)	G	27,68,749.00
		" Administrative Expenses		5,868.00
		" Closing Balance		
		Cash at Bank		3,85,755.57
		Cash in Hand		1,45,526.22
		Liabilities		(3,61,493.00)
		Advances		1,76,861.00
				3,46,649.79
TOTAL (Rs.)	76,59,500.79	TOTAL (Rs.)		76,59,500.79

FOR AND ON BEHALF OF
PEOPLES ACTION FOR
DEVELOPMENT

PLACE :GUWAHATI
DATE : 24.09.2019

AS PER OUR REPORT OF EVEN DATE
For : H.K.AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
ERN - 319293E

CA SUDIPA ANCHARJEE
PARTNER
MEMBERSHIP NO.-305209



Some of the snaps:

